

TOWN OF LIBERTY GROVE PUBLIC MEETING

Town Board Meeting

Date: October 7, 2026

Time: 6:00pm

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 9/16/26
5. Public input
6. Committee Reports
7. Presentation from Door County Strategic Trails Plan representative
8. Payment of bills
 - a. LGUD#1 bills
 - b. Town bills
9. Administrator Report
10. Discuss process for accepting a Town Road
11. Approval of additional 2026-2027 cycle Election Poll-workers
12. Set date for 2027 Budget Hearing followed by Special Town Mtg to adopt the 2026 Tax Levy
13. Consider recommendation from Personnel Committee for 2027 wages
14. Consider STR fee based on Deckard monitoring contract
15. Correspondence
16. Future meeting(s)
17. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Committee)

Town of Liberty Grove
Minutes of the Town Board meeting on September 16, 2026
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 9/2/26
5. Public input
6. Committee Reports
7. Utility District#1
 - a. Payment of bills
 - b. Treasurer's Report
8. Payment of Town bills
9. Town Treasurer's Report
10. Consider Delta Dental Premiums for 2027
11. Operator Licenses
12. Correspondence
13. Future meeting(s)
14. Adjourn

Chairman Nancy Goss called the meeting to order at 6:00pm. Supervisors Sylvann Welcome, Janet Johnson, Dan Watts, and Cathy Ward were present along with Administrator Buckingham, Clerk/Treasurer Pamela Donart-Welcome, and one member of the public.

Ward moved, Johnson seconded to approve the Agenda as posted. **Carried 5 – 0**

Johnson moved, welcome seconded to approve the 9/2/26 minutes as presented. **Carried 5 – 0**

Public input: Jon Wall of 12765 Door Bluff Rd and member of the Door County Trails Initiative expressed interest in the Parks & Property Committee work on updating the Town's Comprehensive Outdoor Recreation Plan and urged the Board to consider working with the organization to add trails to the Town of Liberty Grove.

Committee Reports: Ward reported that the Parks & Property Committee have been working on creating a standardized Town Parks sign to reduce the current number of signs at the various parks. Welcome reported that the Community Development Committee was directed by the County Land Use Services representative that the former Val-A property could have duplexes built on site, but not more than one single family home. Goss reported that her the County's Judiciary & Public Safety Committee has been working on the 2027 Emergency Services Budget.

Johnson moved, Goss seconded to pay the Liberty Grove Utility District #1 bills totaling \$1,387.41. **Carried 5 – 0**

Treasurer's Report: Donart-Welcome reported the following **Utility District #1** account balances as of August 31, 2026:

Checking Account	\$ 57,135.59
Savings Account	\$ 212,602.15
Restricted Savings	\$ 132,681.28
CD	\$ <u>174,550.33</u>
TOTAL	\$ 576,969.35

Goss moved, Ward seconded to approve the Utility District#1 Treasurer's Report as presented. **Carried 5 – 0**

Goss moved, Johnson seconded to pay the Town bills totaling \$218,517.32. **Carried 5 – 0**

Treasurer's Report: Donart-Welcome reported the following Town account balances as of August 31, 2026:

Municipal Checking	\$ 2,323,105.45
Money Market Account	\$ 1,189,377.17
General Checking	\$ 341,340.41
Utility District#1	\$ <u>576,969.35</u>
TOTAL	\$ 4,431,092.38

Ward moved, Goss seconded to approve the Treasurer's Report as presented. **Carried 5 – 0**

The Clerk summarized the **renewal package** for the Town employee **Delta Dental**, sharing that the premiums for 2027 have not changed from the 2026 premiums.

Johnson moved, Ward seconded to sign on with Delta Dental with the renewal rates, they have provided. **Carried 5 - 0**

Goss moved, Johnson seconded to approve **Operator Licenses** presented this evening. **Carried 5 - 0**

Correspondence: Administrator Buckingham shared: an notice from UW Oshkosh with details on their Fall 2026 Private Well Monitoring Program; an email from the Wisconsin Town's Association announcing their 2026 Town Law Conference taking place at the end of October, an email from HUB International indicating Health Insurance premiums for Town employees are expected to increase 15-20% in 2027; an email from Maureen Mercier suggesting the Town acquire "The Vault" property in Ellison Bay to be used as a Welcome Center and Community Room for use by local groups for meetings and events; an email from Allison Madison from Wisconsin Salt Wise offering a training opportunity for the Town Maintenance Crew on best practices for optimizing salt mixtures during snow & ice removal and winter road maintenance; an email from Michelle Lawrie of Door County Economic Development announcing their September 22, 2026 Talent Attraction & Retention Employer Forum.

Future Meetings: The Board of Review is scheduled October 5, 2026, beginning at 11:00am. A Personnel Committee meeting was scheduled at 4:30pm on October 7, 2026, followed by the next regular Town Board meeting beginning at 6:00pm.

Johnson moved, Goss seconded to adjourn at 6:25pm. **Carried 5 – 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Pending approval at future meeting of the Town Board.

DRAFT

Liberty Grove Utility District#1

10/7/26 bills to approve:

Name of Payee	Description of bill	Amount
WPS	Lift Station	\$ 149.66
PSC of Wisconsin	2026-2027 Advanced Assessment	\$ 83.31
	TOTAL	\$ 232.97

10/02/2026 3:28 PM

In Progress Checks - Quick Report - ALL
 ALL Checks by Voucher
 ASSOCIATED BANK (1120)

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 ACCT

Dated From:
 Thru:

From Account:
 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
2652	10/07/2026	A.M. LEONARD INC INV# C126046966 & CI26048046 /SO26099718	170.83
2654	10/07/2026	ADVANCE AUTO PARTS (CARQUEST) CUST# 1870733485 STMT. DATE 8/31/2026	375.59
2656	10/07/2026	STANTEC CONSULTING SERVICES INC INV# 2615079 CUST# 299087 PROJ#193807688	5,000.00
2658	10/07/2026	WISCONSIN DRUG TESTING CONSORTIUM INC INV# 64143	211.00
2659	10/07/2026	BUREAU VERITAS NATL ELEVATOR INSPECT SRV INC CUST# 4171978	125.00
2660	10/07/2026	MGD INDUSTRIAL CORP INV# 249431	82.26
2662	10/07/2026	JOHN FABICK TRACTOR COMPANY INV# PIGB0372383 CUST# 1263708	135.87
2663	10/07/2026	MATCO TOOLS SALE#'s 2084, 2492, and 2735	395.41
2664	9/22/2026	DELTA DENTAL OF WISCONSIN INV# 2617471 GRP# 27016-000-00000-00441	318.00
2665	9/22/2026	WISCONSIN PUBLIC SERVICE INV# 6067081516	2,544.23
2666	10/07/2026	ROTE OIL LTD INV#s 41972, 40386 ACCT# 43320140	4,554.52
2668	9/23/2026	GUARDIAN GROUP ID: 008000060	692.82
2671	9/24/2026	ELAN FINANCIAL SERVICES ACCT# **** 3808	174.84
2672	9/24/2026	ELAN FINANCIAL SERVICES ACCT# **** 3659	661.45
2676	9/29/2026	MISSION SQUARE RETIREMENT PLAN# 302186 9/30/26 PAYROLL	2,276.83
2678	10/07/2026	SBLG FIRE BOARD Q4 2026 + 2% FIRE DUES	93,450.00
2680	10/07/2026	SBLG LIBRARY BUILDING COMMISSION Q4 2026	10,472.00
2681	10/07/2026	SERVICE MOTOR COMPANY INV#s P71437, P716610	1,182.01
2682	10/07/2026	INNOVATIVE PRINTING LLC INV# 41865, 41866 (ENVELOPES)	216.00

10/02/2026 3:28 PM

In Progress Checks - Quick Report - ALL
ALL Checks by Voucher
ASSOCIATED BANK (1120)

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ACCT

Dated From:
Thru:

From Account:
Thru Account:

Voucher Nbr	Check Date	Payee	Amount
2683	10/07/2026	MAX HOLLINGSHEAD RETURN DEPOSIT - 9/15/26 EBCC RENTAL	300.00
2684	10/07/2026	ASSOCIATED APPRAISAL CONSULTANTS INC INV# 188600	8,286.43
2685	10/07/2026	CELLCOM WISCONSIN INV# 501218 (SHOP & DOCK PHONES)	132.55
2686	10/07/2026	CAPTAIN COMMODOES INC INV#s I7453, I7455-I7458, I7473	1,035.00
2687	10/07/2026	PAMELA DONART-WELCOME Q3 2026 MILEAGE & MISC EXP	227.56
2688	10/07/2026	JX ENTERPRISES, INC INV# 1479636S	1,279.47
2689	10/07/2026	QUANTUM TECHNOLOGIES INV# VII5870 (OFFICE PHONES)	121.88
2690	10/07/2026	MARK GLASSER RETURN DEPOSIT - 9/27/26 EBCC RENTAL	300.00
2691	10/07/2026	ACE HARDWARE SISTER BAY ACCT# 502279	97.22
2692	10/07/2026	D LEE BUCKINGHAM, II SEPT 2026 MILEAGE - 277 MI @ \$0.725/MI	200.82
2693	10/07/2026	QUILL INV# 50561816	43.99
Grand Total			135,063.58

**Town of Liberty Grove
Election Inspector List for the 2026-2027 term:**

Additional potential poll-workers:
Sandy Miller
Grace Johnson
Emily Johnson
Tiffany Porter